

- Call to Order The meeting was called to order by Chairman Anne Ochs at 6:30 PM in the Board Room at the Educational Services Center with the following trustees also present: Lisa Durgin, David Foreman, Linda Bricker, Toni Bell, Joseph Lawrence, and Ken Clouston.
- Others present: Mr. Kirby Eisenhauer, Deputy Superintendent; Mr. Dennis Holmes, Associate Superintendent for Instructional Support; Dr. Larry Reznicek, Human Resources Manager; and Meldene Goehring, administrative assistant. Dr. Alex Ayers, Superintendent of Schools and Mr. Frank Stevens, attorney were absent.
- Also present: Kathy Brown, Brandon Crosby, Mandy Love, Brent Byrd, Troy Claycomb, Paula Steiger, Shelly Haney, Kip Farnum,
- Changes to the Agenda There were no changes to the agenda.
- Appreciation of Chairman Mr. Eisenhauer presented Chairman Ochs with a scrapbook commemorating the past year.
- Mr. Eisenhauer presented Chairman Ochs with the *2019 Wyoming Association of School Administrators All Wyoming School Board Award* and the *Wyoming School Board Association Level I Certified Senior Master Board Member Leadership in Learning Award*. He also presented Mrs. Durgin with the *Wyoming School Board Association Level II Award of Distinction*. The entire board was presented with the *Wyoming School Board Association Standard of Excellence Award* and *Certificate of Recognition for Dedication to Educational Growth*.
- Reorganization of Board
Election of Officers Chairman Ochs turned the meeting over to Mr. Eisenhauer for election of officers. Mr. Foreman made a motion to retain the current slate of officers as follows:
- Chairman – Anne Ochs
 - Vice-Chairman – Lisa Durgin
 - Treasurer – David Foreman
 - Clerk/Assistant Treasurer – Joseph Lawrence.
- Mrs. Durgin seconded the motion and the motion carried unanimously.
- The meeting was turned back over to Chairman Ochs.
- Meetings: Times and Dates Mrs. Bricker made a motion to establish the Board meeting times and dates as 6:30 PM on the second and fourth Tuesdays of each month. Mrs. Durgin seconded the motion, and the motion carried unanimously.
- Depositories Dr. Lawrence made a motion to designate ANB Bank, First Interstate Bank, First National Bank of Gillette, US Bank, and Wyoming Government Investment Fund as depositories for Campbell County School District. Mr. Foreman seconded the motion, and the motion carried unanimously.
- Newspaper Mrs. Durgin made a motion to establish The News-Record as the official newspaper for Campbell County School District. Dr. Clouston seconded the motion, and the motion carried unanimously.
- Re-Adoption of Policies Chairman Ochs made a motion to re-adopt the policies contained in the official district policy listing and rescind all old policies-determination as found only in the board meeting minutes. Mr. Foreman seconded the motion, and the motion carried unanimously.
- Legal Council Dr. Clouston made a motion to designate Stevens, Edwards, Hallock, and Carpenter, PC as the legal counsel for Campbell County School District. Mr. Foreman seconded the motion, and the motion carried unanimously.
- Appointments Mrs. Bricker made a motion to appointment trustees to serve on committees as follows:
- Board of Cooperative Higher Education Services – Toni Bell, David Foreman, and Joseph Lawrence
 - Northeast Wyoming Board of Cooperative Educational Services – Linda Bricker
 - Audit Committee – Toni Bell and David Foreman
 - Juvenile Support Partnership – Linda Bricker
 - Wyoming School Boards Association – David Foreman
 - Legislative Liaison – Anne Ochs
 - Policy Committee – Toni Bell
 - Budget Priorities Committee – Ken Clouston, Lisa Durgin, and Anne Ochs
 - Governor's Council on Impaired Driving – Toni Bell and Joseph Lawrence

- Community Behavioral Health Committee – Joseph Lawrence
 Mr. Foreman seconded the motion and the motion carried unanimously.

Financial Disclosure Mrs. Durgin made a motion that trustees will complete the financial disclosure form as required by state statute, and turn their forms in to Mrs. Goehring. Mr. Foreman seconded the motion, and the motion carried unanimously.

Celebrations Meadowlark Elementary Principal Brandon Crosby introduced students who shared their data binders and proficiency scales with the Board.

Academic Reports Meadowlark Elementary Principal Brandon Crosby presented the Meadowlark Elementary academic report.

 Sunflower Elementary Principal Troy Claycomb presented the Sunflower Elementary academic report.

Public Comment There were no public comments.

CONSENT AGENDA A motion was made by Dr. Lawrence and seconded by Mr. Foreman to approve all items on the Consent Agenda. Chairman Ochs abstained from voting on Warrant #375608 which was payable to her. The motion carried unanimously.

Minutes Minutes of the November 12, 2019 Board of Trustees regular meeting were approved.

 Minutes of the November 12, 2019 Board of Trustees special dinner meeting were approved.

Employee Actions
EDUCATIONAL SUPPORT PERSONNEL The following actions taken by the Human Resources Department were approved:

Resignations
 Alecia Blake Cafeteria Cook/Nutrition Services
 Marcy Bowman Secretary to Associate HS Principal/CCHS
 Morgan Burgos ESL Assistant/CCHS
 Ana Garcia De Quinones Assistant Cook/Nutrition Services
 Darrel deJong Custodian/Twin Spruce
 Kayla Nelson Instructional Assistant/Sunflower
 Amanda Schlup-Bechen Title I Asst/Lakeview

New Hires – Regular
 Roxie Harrison Bus Assistant/Transportation
 Susan McDuffee Bus Assistant/Transportation
 Amber Mathews Nutrition Serv Asst/Nutrition Services
 Debbie Seeman Instructional Asst/Prairie Wind
 Zanna Thomas Instructional Asst/Wagonwheel
 Samantha Zorn Custodian/WJSH

New Hires-Substitutes/Temporaries
 Jonathon deJong Student Custodian/TBHS

Request for Medical Leave of Absence
 A medical leave of absence was approved for Debra Pidgeon, Transportation Bus Driver Trainer, from November 15, 2019 through February 20, 2020.

Transfers
 Rachel Baker FROM: Bus Driver in Training/Transportation
 TO: Bus Driver/Transportation
 Allison Baxter FROM: Special Programs Ed. Asst./TBHS
 TO: S.P.E.A.-High Needs/TBHS
 Brittany Brandt FROM: Bus Driver in Training/Transportation
 TO: Bus Driver/Transportation
 Gregory Floud FROM: Custodian/Wagonwheel
 TO: Head Elementary Custodian/Pronghorn
 Jessica Hanten FROM: Nutrition Service Asst./Nutrition Services
 TO: Cafeteria Cook/Nutrition Services
 Sandra Kelley FROM: Transportation Parts
 Technician/Transportation
 TO: Bus Driver Trainer/Transportation
 Kiara Lucero FROM: Bus Driver in Training/Transportation
 TO: Bus Driver/Transportation

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period;

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period;

AND, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of January 14, 2020;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 10th day of December, 2019 and will be effective as of December 10, 2019.

Student Expulsions Student #27 through Student #29 were expelled for one calendar year with early re-admittance under strict probation, subject to terms and conditions of building administration.

Habitual Truancy Declaration Student #T4 was declared habitually truant.

Policies Policy 5148, Individual Religious Beliefs; and Administrative Regulation 5148-R, Individual Religious Beliefs were reviewed with no changes.

Policy 6180, Supervisors of Interscholastic Activities, was reviewed with no changes. Revisions to Administrative Regulation 6180-R, Supervisors of Interscholastic Activities, were approved.

Revisions to Policy 3100, Management of Public Resources, were approved. Administrative Regulation 3100-R, Management of Public Resources, was rescinded.

Isolation Application Isolation Application #1 was approved.

Late Resignation Fee Approval was given to waive the late resignation fee for Robyn Kitchen.

CONSENT AGENDA ENDS

Audit Report Paula Steiger with Bennett, Weber, & Hermstad provided an overview of the Comprehensive Annual Financial Report (CAFR) for the 2018-2019 fiscal year. She noted the highlights of the report including revenues, expenditures, and current financial position. Mrs. Steiger shared Campbell County School District had no audit findings. Dr. Lawrence moved to accept the CAFR and Mr. Foreman seconded the motion. The motion carried unanimously.

Kid Clinic Mr. Holmes and Director of Student Support Services Kip Farnum provided a Kid Clinic update. The district has spent approximately \$650,000 over the last few years in maintenance costs at the current Kid Clinic location. District administration has been looking at options for a new site and building; including modular and stick-built buildings. A possible site is district property located next to Twin Spruce Junior High School. After getting preliminary quotes, a stick-built facility may be the most cost effective remedy. The district will continue to work with Campbell County Health regarding the Kid Clinic partnership.

Trustees Celebrations Mrs. Bricker shared correspondence she received praising the Fall Jazz Gala.

Adjournment With no other business before the Board, the meeting was adjourned at 7:38 PM

Chairman

Clerk